



VACANCY

MINISTRY OF FINANCE, NATIONAL PLANNING AND TRADE

Policy Analyst

Domestic and International Tax Policy Division

We are seeking a motivated and committed professional to join our dynamic and growing team engaged in ensuring robust and effective tax structures exist within the country.

Duties & Responsibilities

- Undertake research and analyse background themes relating to Domestic and International tax policies
- Prepare position papers and concept notes relating to analysis carried out by the Division in matters relating to taxation.
- Assist in analyzing proposals for changes to tax legislation and policies.
- Stay knowledgeable of new initiatives and developments relating to regional and international taxations matters
- Assist in the dissemination of information on tax policies developed by the Division to internal and external stakeholders.
- Represent the Ministry at forums, conferences and workshops
- Any other duties that may be assigned by the Director or Director General

Minimum entry requirements:

Bachelor's Degree in Economics/ Finance/ Business Administration/ Policy Analysis/ Politics/ Law or related fields.

Experience in tax matters is an advantage

Salary: Competitive salary dependent on qualifications

Interested candidates are requested to forward an updated CV and copies of relevant certificates / references with a passport size photograph to:

**The Human Resources Section
Ministry of Finance, National Planning and Trade
Liberty House
P O Box 313**

Or

Email: hr@finance.gov.sc

Closing date for all applications is on Tuesday **06th October 2022**. Only shortlisted candidates will be invited for an interview.



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MINISTRY OF FINANCE, NATIONAL PLANNING AND TRADE

Director

Domestic and International Tax Policy Division

We are seeking a motivated and committed professional with leadership qualities to join our dynamic and growing team engaged in ensuring robust and effective tax structures exist within the country.

Duties & Responsibilities

- Develop written policy options and position papers for the Ministry relating to Domestic and International tax policies
- Ensure domestic tax policies and legislations are at par with international standards
- Analysis of proposals for changes to tax legislation and policies
- Carry out active research of data and provide objectively based information for decision-making
- Evaluate the merits of tax policy recommendations proposed by regional or international institutions for the country and coordinate their implementation
- Coordinate the development of legislation to govern the tax policies and structures of the country
- Identify and engage actively with national and international partners in relation to taxation matters.
- Lead tax reforms undertaken by the Division
- Represent the Ministry at high level forums and conferences at the national and international level
- Any other duties commensurate with the post.

Minimum entry requirements:

Bachelor's Degree in Economics/ Finance/ Business Administration/ Policy Analysis/ Politics/ Law or related fields. Plus, minimum four years' satisfactory work experience in a senior position in the area of policy analysis and evaluation, or similar.

Experience in tax matters is an advantage

Salary: Competitive salary dependent on experience and qualifications

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