

MINISTRY OF FINANCE, NATIONAL PLANNING AND TRADE

VACANCY

Domestic and International Tax Policy Division

Post Title: Assistant Policy Analyst

Salary Band: B2

Responsible To: Policy Analyst

We are seeking a motivated and committed professional to join our dynamic and growing team engaged in ensuring robust and effective tax structures exist within the country.

Duties & Responsibilities

- Assist in undertaking research and analyzing background themes relating to Domestic and International Tax policies
- Prepare position papers and concept notes relating to analysis carried out by the Division in matters relating to taxation
- Assist in analyzing proposals for changes to tax legislations and policies
- Administer legislative incentives within the purview of the Division
- Represent the Ministry at forums, conferences and workshops
- Perform other relevant duties that may be required from time to time

Minimum entry requirements:

Diploma in Business Studies and Accounting; or equivalent

Professional related qualifications at fundamentals level

Salary: Competitive salary dependent on qualifications

If you are a dynamic and highly motivated professional seeking to develop a career in tax policy, please forward a covering letter and copies of relevant certificates with an updated CV and a passport size photograph to hr@finance.gov.sc

Closing date for all applications is on 22nd August 2024. Only shortlisted candidates will be invited for interview. For further enquiries please contact 4382000.