



Ministry of Finance, National Planning and Trade

ACCESS TO INFORMATION 2018

ANNUAL REPORT FOR THE YEAR 2024

PUBLISHED AND SUBMITTED (07/02/2025)

**(SECTION 54 STATISTICAL REPORT AND SECTION 55
CATEGORIES OF INFORMATION REPORT
STANDARD FORMAT)**

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INTRODUCTION

The Ministry of Finance, National Planning and Trade is constituted by the President based on the Cabinet of Ministers portfolio as per the Government structure. In addition, the articles 151 to 157 of the constitution and the Public Finance Management act and regulations are used for the proper management of public finance. The Ministry has three departments: Finance, National Planning and Trade.

3.1. Objectives / Mandate

The Ministry of Finance, National Planning and Trade (MFNPT) has been assigned:-

- (a) With the oversight and management of financial resources, economic and trade policies;
- (b) To ensure that they are properly controlled and managed for the purpose of better performance, transparency and accountability;
- (c) To improve efficiency and competitiveness of the economy;
- (d) To foster and accelerate the macro-economic stability of the country and to provide for matters connected therewith.

Name of Information Officer: Lindy Vital

Duration in the post: 06th September 2024

MISSION AND VISION OR MANDATE OF THE ORGANISATION

Our Vision is:

“Achieving a sustainable macroeconomic environment that fosters long-term inclusive growth and development of a modern Seychelles.”

Our Mission is to:

1. Foster a modern and enabling environment as per international best practices conducive to sustain the private sector as the engine of economic growth.
2. Strengthen and implement a transparent public financial management, socio-economic and macro-economic policies for the effective and efficient management of government resources and equitable wealth distribution.
3. Promote sustainable development and economic stability in partnership with stakeholders through the implementation of national development strategies and plans.
4. Promote Seychelles as a modern, reputable and transparent jurisdiction offering valued financial services products.
- 4.5. Professional service delivery

ANNUAL REPORT REQUIREMENTS (AS PER SECTION 54 OF THE ACCESS TO INFORMATION ACT)

SR No	ATI ACT REQUIREMENTS	No
1)	The total number of ATI requests for access received;	1
2)	<u>TYPE OF INFORMATION</u>	
	The number of requests for personal information	n/a
	The number of request for public domain information	1
	The number of request for third party information	1
	The number of request for commercial and confidential Information	n/a
	The number of request for law enforcement information	n/a
	The number of request for privileged documents	n/a
	The number of request for protection of life and safety of an individual information	n/a
	The number of request for National Security and defence	n/a
	The number of request for International relations	n/a
	The number of request for Economic interest of the state	n/a
	The number of request for Academic or professional examination and recruitment process information	n/a
	The number of request for proposal submitted to Cabinet	n/a
3)	The number of requests for access granted in full;	n/a
4)	The number of requests for access refuse in full;	n/a
	The number of requests for access refuse in part;	1
5)	The number of times each provision of Part III (EXEMPTIONS) was relied on to refuse access in full;	1

	The number of times each provision of Part III (EXEMPTIONS) was relied on to refuse access in part;	n/a
6)	The number of request abandoned after request	n/a
7)	The number of request but no records exist	n/a
8)	The number of cases in which the periods stipulated in section 11 were extended in terms of section 12;	1
9)	The number of review applications lodged with the head of the information holder;	1
10)	The number of reviews lodged on the ground that a request for access was regarded as having been refused in terms of section 14;	n/a
11)	The number of cases in which, as a result of a review, access was given to information;	n/a
12)	The number of request transferred to another Public Body	1

****Where is not applicable insert "0" or "N/A"***

	<p>I. A description of the steps or efforts taken by the head of the body to encourage all officers of that body to comply with the provisions of this Act;</p>
	<p>II. Any facts which indicate an effort by the body to administer and implement the spirit and intention of the Act according to its submitted plan;</p>

	<p>III. Particulars of any penalties imposed against any person under this Act; YES <input type="checkbox"/> NO <input type="checkbox"/> (If yes, list down)</p>
	<p>IV. Particulars of any disciplinary action taken against any person under this Act; YES <input type="checkbox"/> NO <input type="checkbox"/> (If yes, list down)</p>

THE CATEGORIES OF INFORMATION (AS PER SECTION 55 OF THE ACCESS TO INFORMATION ACT)

Example of categories of Information as per Section 5 (1) & (2) of ATIA (delete or add to the list)

LIST OF CATEGORIES	LOCATION OF THE INFORMATION
1. manuals, policies, procedures or rules or similar instruments which have been prepared for, or are used by, officers of the body in discharging that body's functions, exercising powers and handling complaints, making decisions or recommendations or providing advice to persons outside the body with respect to rights, privileges or benefits, or to obligations, penalties or other consequences, to or for which persons may be entitled or liable;	http://www.finance.gov.sc/
2. the name, designations and other particulars of the Information Officer of the public body, including his or her contact details and electronic addresses where persons may submit requests for information;	http://www.finance.gov.sc/
3. any prescribed forms, procedures, processes and rules for engagement by members of the public with the public body	http://www.finance.gov.sc/customer-feedback-form
4. the particulars of any arrangement, statutory or otherwise, that exists for consultation with, or representation by, members of the public in relation to the formulation or implementation of its policies, or similar documents;	Targeted and public meetings
5. where meetings of the public body, including its boards, councils, committees or similar other bodies are open to members of the public, the process for direct or indirect engagement and where a meeting is not open to the public, the contents of submissions received, the process for decision making and decisions reached	
6. detailed information on the design and execution of any subsidy programmes implemented with public funds, including the amounts allocated and expended, the criteria for accessing the subsidy, and the beneficiaries	http://www.finance.gov.sc/national-grants
7. all contracts, licences, permits, authorisations and public-private partnerships granted by the public body;	

8. reports containing the results of surveys, studies or tests, including scientific or technical reports and environmental impact assessment reports, prepared by the public body;	http://www.finance.gov.sc/
9. The particulars of its organisations, functions and duties;	http://www.finance.gov.sc/
10. Information containing interpretations or particulars of acts or policies administered by the body;	http://www.finance.gov.sc/
11. Details of its processes and procedures for creating, keeping, organizing and maintaining information;	
12. A list of all the categories of information held by it or under its control;	
13. A directory of its employees including their powers, duties and titles, indicating the permanent staff, the temporary staff and the outsourced staff, recruitment procedures and vacancies;	
14. The salary band for each public employee and officer, including the system of compensation as provided in its laws, and the procedures followed in its decision-making process, including channels of supervision and accountability;	
15. A description of the composition, functions, and appointment procedures of the boards, councils, committees, and other bodies consisting of two or more persons, constituted for the purpose of advice to or managing the public body;	
16. Detailed travel and hospitality expenses for each employee and officer, and gifts, hospitality, sponsorships or any other benefits received by each employee and officer;	
17. The detailed actual budget, revenue, expenditure and indebtedness for the current financial year, including all related estimates, plans, projections and reports, including audit reports;	
18. The annual report submitted to the information commission under section 54 of this act;	
19. Any other relevant information	

CHALLENGES

- Given I am new to the post, I will reserve my right to make any comment in this section.

RECOMMENDATIONS

- Given I am new to the post I will reserve my right to make any comment in this section.

1) DECLARATION

I declare that in accordance to Section 54 of the Access to Information, Act 2018, the Annual Report are to the best of my knowledge, true, accurate and complete as per the requirements.

Lindy Vital

07/02/2025

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Name of Information Officer

Signature

Date

I confirm that this Annual Report is verified and true, accurate and complete to my knowledge as the Head of Information Holder of **Ministry of Finance, National Planning and Trade** on the date stated below.

Patrick Payet

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Name of Head of Information Holder

Signature

Dated this 07th of February, 2025



OFFICIAL STAMP